

MINUTES

REGULAR MEETING AUDIT COMMITTEE AUGUST 29, 2012

Committee Members Present: Council Members Diane Hofstede and Betsy Hodges; Minneapolis Park & Recreation Board Representative Mark Oyaas; Citizen Member Darrell Ellsworth

Committee Members Absent: Council Member Barbara Johnson; Citizen Member Stephanie Woodruff

Chair Hofstede called the meeting to order at 8:40 a.m. in Room 317 City Hall, a quorum being present.

1. **Adopt Agenda.**
2. **Accept Minutes of the Regular Meeting of June 27, 2012.**

Oyaas moved adoption of the agenda and acceptance of the minutes.

Adopted upon a voice vote.

Absent - Johnson, Woodruff.

New Business

3. **School Based Clinics - Electronic Health Record System Pre-Implementation Review:**
 - a) **Review Internal Audit Report;**
 - b) **Direct staff to publish the report.**

Magdy Mossaad, Internal Auditor, summarized the objectives of the School Based Clinics Electronic Health Record System Pre-Implementation Review with a PowerPoint Presentation. No reportable findings were noted during the review.

The committee thanked the members of the Health Department for their participation noting that they encouraged all audited departments to provide input on the process.

Hofstede moved to receive and file the report and directed that staff publish the report.

Adopted upon a voice vote.

Absent - Johnson, Woodruff.

Report of Internal Auditor

4. **Update on Audit Activities**

Mr. Mossaad reported that at the next meeting he would provide the committee with an update on the status of the audit plan and the open action items.

No action was taken on this item.

At 8:49 a.m., the Audit Committee adjourned to Room 326C City Hall for a Workshop facilitated by KPMG, LLC.

Submitted by Peggy Menshek, Council Committee Coordinator/City Clerk's Office